



**2016/2017**  
**Clubhouse Fee Schedule**  
September 2016 to June 2017  
(MacCorkindale Clubhouse)

**FULL-TIME RATES:**

**\$330.00** per month for school age full time care

**Monthly fee includes:**

- ❖ Early Dismissals
- ❖ Professional Days (7:45am – 6:00pm)
- ❖ Winter Break 2016
- ❖ Spring Break 2017

**Additional costs associated with special events, field trips, activities, admissions and/or transportation:**

- ❖ Winter Break \$5 per day (8 days)
- ❖ Spring Break \$25 per week

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**Morning ONLY RATES:**

**\$210.00** per month for AM care only (7:00am to 9:00am only)

**The monthly fee does not include:**

- ❖ Early Dismissals
- ❖ Professional Days (7:45am – 6:00pm)
- ❖ Winter Break 2016
- ❖ Spring Break 2017

**See back page for Permanent Part Time and Drop-in rates.**

## **Permanent Part Time and Drop-in RATES**

(2 days per week/3 days per week is full time care)

\$15.00 per morning  
\$15.00 per afternoon  
\$20.00 early dismissals

**OR \$30/day for am and pm care**

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\$40.00 Professional Days (7:45am – 6:00pm)

\$40.00 per day during Winter Break 2016 **OR**  
\$170.00 for the full 8-day period

\$170.00 per week during Spring Break 2017

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### **Permanent Part time Families:**

- ✓ Families are responsible for prepaying for the specific day(s) registered whether or not the child attends affording the registration privileges of full time participants.
- ✓ This includes days that fall on statutory or recognized holiday days.
- ✓ Days during Winter and/or Spring Break are subject to actual use costs.
- ✓ Days cannot be switched. Families will be charged the drop in rates for any additional days of care and are subject to availability rules.
- ✓ During Winter and/or Spring Break families may register through their “home” center.

### **Drop in Families:**

- ✓ Please note that drop in care is available space permitting.
- ✓ Families requiring drop in care must contact their home center or the office prior to dropping off their child to ensure a space is available.
- ✓ During Winter and/or Spring Break families must pre-register through the office.

### **PLEASE NOTE:**

- ❖ Full time registration takes precedence over permanent part time, part time or drop in registration. If a center operating at full capacity with combination of full time and part time participants requires the space for a new full time participant the following will happen:
  - a) The staff will review the current registration list to determine the last part time or drop in participant registered;
  - b) The family will be contacted and given the opportunity to move to a full time

- space; **or**
- c) If the family chooses to not take the full time space they will be given one month's notice.

### **Withdrawal information:**

- ❖ **ONE MONTH'S** written notice or **PAYMENT** in lieu of notice is required to withdraw your child from the center or change from full time to part time or drop in care. Notice is accepted on the 1<sup>st</sup> or 15<sup>th</sup> of the month.
- ❖ Vacancies which occur after April 15<sup>th</sup>, are difficult to fill. The fees for June will be required if we receive written notice after April 15<sup>th</sup> of the school year.
- ❖ To secure a child's space for the coming school year the June payment is required.

### **Payment information:**

- ❖ Families have the option of paying by debit or credit card.
- ❖ If a child is unable to attend the center due to illness or holidays families are still responsible for the full payment of agreed fees for the month
- ❖ Families with fees outstanding for 45 days or more will be asked to withdraw their child until their account is current.
- ❖ Child Care Subsidy through the provincial government is available for low-income families to meet the costs of child care. A parent or guardian who qualifies for subsidy pays the difference between the subsidy amount and our fee. It is the parent's responsibility to apply to the Ministry of Children and Family Development for subsidy.

### **Late Charges:**

- ❖ Our centers close at 6:00 pm daily. Parents/Guardians picking up their child will be charged \$10.00 for every 15-minute block after 6:00 pm. The late fee is not prorated and must be paid prior to a child returning. Repeat offenders will be asked to withdraw their child from the center.

**Closures:**

- Monday, September 5, 2016
- Monday, October 10
- Friday, November 11
- Monday, December 26
- Tuesday, December 27
- Monday, January 2, 2017
- Monday, February 13

**Winter Break 2016 – MacCorkindale open 8:00-5:30**

Mon/Dec 19	Tues/Dec 20	Wed/Dec 21	Thurs/Dec 22	Fri/Dec 23
Mon/Dec 26	Tues/Dec 27	Wed/Dec 28	Thurs/Dec 29	Fri/Dec 30
<b>CLOSED</b>	<b>CLOSED</b>			

**Spring Break 2017 – MacCorkindale open from 8:00-5:30**

Mon/Mar 13	Tues/Mar 14	Wed/Mar 15	Thurs/Mar 16	Fri/Mar 17
Mon/Mar 20	Tues/Mar 21	Wed/Mar 22	Thurs/Mar 23	Fri/Mar 24

- Friday, April 14, 2017
- Monday, April 17
- Monday, May 22
- Friday, June 30

## **Other Closures:**

On occasion, it may be necessary to close centers due to heavy snowfall or inclement weather whereby the facilities are not available for our use or the Ministry of Transportation declares the roads unsafe. During snow events it is common for police and other authorities to advise people to avoid unnecessary travel.

We will make every attempt to continue to provide you with the most up to date information available regarding closures in the event of unforeseen circumstances.

Check our web page for possible closures at [www.ttk.org](http://www.ttk.org).