

# September 2026 – June 2027 Richmond Clubhouse Fee Schedule

## **FULL-TIME RATES:**

\$563.00 per month for school age full-time care

### **Monthly fee includes:**

- ❖ Early Dismissals
- ❖ Professional Days

### **Additional costs associated with special events, field trips, activities, admissions and/or transportation:**

- ❖ Winter Break \$84.00/Week 1 (4 days)
- ❖ Winter Break \$63.00/Week 2 (3 days)
- ❖ Spring Break \$105.00/Week 1 (5 days)
- ❖ Spring Break \$84.00/Week 2 (4 days)

## **Morning ONLY RATES:**

\$314.00 per month for AM care only (7:00am to 8:45am only)

### **The monthly fee does not include:**

- ❖ Early Dismissals
- ❖ Professional Days
- ❖ Winter Break 2026
- ❖ Spring Break 2027

## **Drop-in RATES (if available)**

|          |                                      |
|----------|--------------------------------------|
| \$63.00  | Professional Days                    |
| \$227.00 | Week 1 of Winter Break 2026 (4 days) |
| \$170.00 | Week 2 of Winter Break 2026 (3 days) |
| \$284.00 | Week 1 of Spring Break 2027 (5 days) |
| \$227.00 | Week 2 of Spring Break 2027 (4 days) |

## **Withdrawal information:**

- ❖ **ONE MONTH'S** written notice or **PAYMENT** in lieu of notice is required to withdraw your child from the centre. Notice must be received no later than the 1st of the prior month. Notice for September must be received no later than August 1<sup>st</sup> or the September fee will be processed.
- ❖ Vacancies which occur after April 1<sup>st</sup>, are difficult to fill. The fees for May/June will be required if written notice is received after April 1<sup>st</sup>.
- ❖ To secure a child's space for the coming school year the June payment is required.

## **Payment information:**

- ❖ Families have the option of paying by pre-authorized debit or credit card
- ❖ If a child is unable to attend the centre due to illness or holidays families are still responsible for the full payment of agreed fees for the month.
- ❖ Families with fees outstanding for 45 days or more will be asked to withdraw their child until their account is current.
- ❖ All declined payments (Credit Card/Pre-Authorized Debit) are subject to a \$40.00 fee.
- ❖ All Credit Card payments are subject to a 2.4% service fee.
- ❖ The Affordable Child Care Benefit is a provincial program that helps eligible low-income families with child care costs. Families approved for ACCB are responsible for paying the difference between the approved benefit and TTK's fees. It is the parent or guardian's responsibility to apply for ACCB, keep the benefit active, and pay the full fee if the benefit expires or is delayed. TTK cannot apply on behalf of families, track application status, remind families of expiring benefits, or back-date Child Care Arrangement forms. ACCB approvals received more than three months after attendance, or after December 31 for a previous year, will not be processed.
- ❖ ACCB is submitted at the beginning of each month based on your child's actual attendance from the previous month and is credited to the following month's invoice. As payments are attendance-based, monthly ACCB amounts may vary. Any overpayments from your child's first month of care will be applied to scheduled breaks (Winter, Spring, or Summer) or refunded upon withdrawal.

## **Late Charges:**

- ❖ Our centres close at 6:00 pm daily. Parents/Guardians picking up their child will be charged \$10.00 for every 15-minute block after 6:00 pm. The late fee is not prorated and must be paid prior to a child returning. Repeat offenders will be asked to withdraw their child from the centre.

## **Health Closure Information:**

- ❖ If School Districts deem it necessary to close schools due to health concerns, such as COVID-19 it may necessary for TTK to close as well. Please note, it is always our intention to provide child care for families that need it. If this situation were to arise, we will notify families as soon as possible and follow up with further information as it becomes available. For up to date information on closures, as well as our current policies for cleanliness, please check our website at [www.ttk.org/blog](http://www.ttk.org/blog), or our social media channels.

## **Closures**

- Monday, September 07, 2026
- Wednesday, September 30
- Monday, October 12
- Wednesday, November 11
- Friday, December 25
- Monday, December 28
- Friday, January 01, 2027
- Monday, February 15
- Friday, March 26
- Monday, March 29
- Monday, May 24
- Thursday, July 01

### **Winter Break 2026**

#### **\*locations to be determined**

|            |             |            |                 |            |
|------------|-------------|------------|-----------------|------------|
| Mon/Dec 21 | Tues/Dec 22 | Wed/Dec 23 | Thurs/Dec 24    | Fri/Dec 25 |
|            |             |            | Close at 5:00pm | CLOSED     |

|            |             |            |              |            |
|------------|-------------|------------|--------------|------------|
| Mon/Dec 28 | Tues/Dec 29 | Wed/Dec 30 | Thurs/Dec 31 | Fri/Jan 01 |
| CLOSED     |             |            |              | CLOSED     |

### **Spring Break 2027**

#### **\*locations to be determined**

|            |             |            |              |            |
|------------|-------------|------------|--------------|------------|
| Mon/Mar 15 | Tues/Mar 16 | Wed/Mar 17 | Thurs/Mar 18 | Fri/Mar 19 |
|            |             |            |              |            |

|            |             |            |              |            |
|------------|-------------|------------|--------------|------------|
| Mon/Mar 22 | Tues/Mar 23 | Wed/Mar 24 | Thurs/Mar 25 | Fri/Mar 26 |
|            |             |            |              | CLOSED     |

## **Other Closures:**

On occasion, it may be necessary to close centres due to heavy snowfall or inclement weather whereby the facilities are not available for our use or the Ministry of Transportation declares the roads unsafe. During snow events it is common for police and other authorities to advise people to avoid unnecessary travel.

We will make every attempt to continue to provide you with the most up to date information available regarding closures in the event of unforeseen circumstances.

Check our web page for possible closures at [www.ttk.org](http://www.ttk.org).